

Welcome to the 2016-2017 school year. This handbook is meant to be a quick reference to general policies and procedures at Valley View School. For more information on school policies, please feel free to discuss them with your child's teacher or the school board.

#### **ARRIVAL ON SCHOOL GROUNDS**

***Breakfast service begins at 7:30 am. Please do not drop off students prior to that time.***

#### **DISMISSAL**

***Dismissal time for Kindergarten – Third Grade students is 3:00 p.m. Dismissal time for Fourth – Sixth Grade students is 4:05pm.*** Please pick up your child(ren) promptly. Children are to go directly home after school unless they are involved in the After School Program. When driving children to or from school, please drop them off or pick them up at the west side of the buildings. Any student not picked up directly after school will go to the After School Program.

#### **ATTENDANCE**

Daily attendance is critical to your child's success. Every student absent from school must bring in a written excuse or the parent must call the school. Parents who want their children excused for any reason during school hours should contact the teacher. Parents will be notified when their child has been absent ten times in one semester. Absences exceeding this limit place the student in jeopardy as he/she cannot keep up with the classroom assignments nor receive a quality education. Montana Law clearly states that the parents will be held responsible for their children's attendance to school. All tardies which extend beyond 9 am or 1:15pm will be considered a .5 absence. Lake County Superintendent Carolyn Hall serves as Truancy Officer for Valley View School.

#### **RECESS**

The school day is structured to provide for fresh air and exercise. All children are expected to go outside for recess. This is essential for the child's well-being. If your child has been ill and needs to stay in for a day or two, please send a note to the teacher. Requests for extended time indoors (more than 2 days) must be accompanied by a note from a physician. If the weather is severe, all children will be kept indoors.

#### **CHANGE OF ADDRESS/PHONE**

It is important that the school be notified of any changes in your address or phone number. Also, please keep work and emergency numbers updated on your child's school records. We must have at least one emergency number for each child enrolled.

#### **PHONE MESSAGES**

The school will try to handle last-minute changes in your child's after school instructions and other emergency calls. However, please try to arrange after school activities with your child before he/she comes to school in the morning. Each phone message is an interruption of learning in the classroom. Please make any such calls as early in the day as possible. If your call is answered by the answering machine, please leave a message and someone will respond to your call. Staff isn't always available to answer the phone, but messages will be checked.

### **PHONE USE**

Students will not be permitted to use the phone except in the case of an emergency or at teacher's discretion. Students may use cellular phones, pagers, and other electronic signaling devices on campus before school begins and after school ends. These devices must be kept out of sight and turned off during the instructional day. Unauthorized use of such devices disrupts the instructional program and distracts from the learning environment. Therefore, unauthorized use is grounds for confiscation of the device by school officials, including classroom teachers. Confiscated devices will be returned to the parent or guardian. Repeated unauthorized use of such devices will result in disciplinary action.

### **INSURANCE**

Valley View School does not carry accident insurance for our students. Accident insurance is available for families to obtain.

### **MEDICATIONS AT SCHOOL**

If medication (including aspirin) is necessary for your child during the school day, please contact the school. All medicine must be in a labeled container and accompanied by a note with the student's name, dosage, time of administration, and written permission for school personnel to distribute.

### **EMERGENCY SCHOOL CLOSURES**

You will be advised of unexpected school closures on radio stations KERR AM 750 or STAR 99.7-FM phone 675-9200/883-9200 and 883-5255 and/or by telephone by school staff. Check the school website or Facebook page for updates. [www.valleyviewschool.net](http://www.valleyviewschool.net)

### **PARENTAL VISITS TO SCHOOL**

Please feel free to visit the school at any time, however, we do ask that you call first. It is important to minimize the interruptions in the teacher's daily schedule, therefore, social visits by brothers, sisters, cousins, friends, etc. are not allowed unless arranged in advance with the teacher. All parents and visitors are to come to back door. All the doors will be locked during school hours as a safety requirement.

### **LUNCH AND MILK SERVICE**

Valley View School is proud to offer a breakfast and hot lunch program. Students who do not wish to participate in this should bring a cold lunch as the person on lunch duty will not have time to microwave heat-up items.

### **DRESS AND CLOTHING**

Please make sure your child is dressed appropriately for school activities, recess and for being outdoors in cold weather. If weather is exceptionally cold or wet all children will be kept indoors. Please bring extra shoes for wet weather. Children will have to keep shoes on even if they are wet and cold. Slippers with soles are ok.

***PLEASE, LABEL ALL of YOUR CHILD'S CLOTHING  
& BELONGINGS WITH HIS/HER NAME!!!***

**TOYS AND PERSONAL BELONGINGS AT SCHOOL**

The school provides playground toys and equipment. If students choose to bring toys from home, teachers will use their discretion for playground use. No toys are allowed during class time. If students choose not to follow this rule, teachers will keep the toys and return them at a designated time. Students are responsible for any toy they bring to school. **PLEASE**, leave expensive electronics toys at home as the school cannot be responsible for lost or stolen items.

**GRADING AND PROGRESS REPORTS**

The District believes that the cooperation of school and home is a vital ingredient in the growth and education of the student and recognizes the responsibility to keep parents informed of student welfare and progress in school.

The issuance of grades and progress reports at regular intervals serves as the basis for continuous evaluation of the student's performance and determining changes that should be made to effect improvement. These reports shall be designed to provide information that will be helpful to the student, teacher, counselor and parent.

Report cards will be sent home at the completion of every quarter. These reports will include information relative to the student's academic achievement, days absent, social behavior and attitudes toward school. In addition, parent and teacher conferences will be held twice each year for more in depth discussions.

In kindergarten, first, and second grades, "S" will be used to indicate satisfactory performance. "U" will indicate unsatisfactory performance. In the third through sixth grades, letter grades of A, B, C, D and F will be given in all subject areas with:

- A = 90-100
- B = 80-89
- C = 70 -79
- D = 60-69
- F = 59 or below

Plus and minus may be used to show the levels of achievement of each letter grade.

Teachers are encouraged to write additional comments amplifying grades given.

These grades will indicate academic performance only. In addition, conduct and effort grades will be reported quarterly. These grades will reflect the teacher's judgment of the extent to which the student has performed to school expectations as well as to how the student has performed to his/her academic ability. Attendance will also be reported quarterly.

Grades are given as a system of reporting student progress and this policy should be reviewed to reflect knowledge of how students learn. Staff members, parents and teachers shall be involved.

## **HOMEWORK**

The District believes that homework is a constructive tool in the teaching/learning process when geared to the needs and abilities of students. Purposeful assignments not only enhance student achievement, but also develop self-discipline and associated good working habits. As an extension of the classroom, homework must be planned and organized, must be viewed as purposeful to the students; and should be evaluated and returned to students in a timely manner.

Teachers may give homework to students to aid in the student's educational development. Homework should be an application or adaptation of a classroom experience, and should not be assigned for disciplinary purposes.

## **DRUG/WEAPON FREE SCHOOL**

Our school is drug and weapon free. We have a drug and alcohol prevention program supported by our teaching staff, guidance counselor, and school board. Possession, use, or distribution of illicit drugs, alcohol, or tobacco by students will result in suspension or expulsion from school. Contact with other social services and/or the law enforcement agencies may also occur. Possession of any potentially dangerous weapon may result in notification of local law enforcement, immediate suspension, and/or a recommendation to the school board for expulsion. For the purpose of this section only, "school building" means all buildings owned or leased by the District; "weapon" means any type of firearm, a knife with a blade four or more inches in length, a sword, a straight razor, a throwing star, nun-chucks, or brass or other metal knuckles. The Board may grant persons advance permission to possess, carry, or store a weapon in a school building.

## **GUIDELINES OF CONDUCT**

Each student is expected to strive to take full advantage of his/her educational opportunities and to do his/her best in all areas of school life. Each student has the right to an education in an orderly, safe, and sanitary atmosphere and is expected to contribute to his/her environment by being an excellent citizen.

## **DISCIPLINE PROCEDURES**

Valley View has adopted a Leveled Behavior Rubric to monitor and manage student behavior and consistent consequences. We will strive to make communication with parents a priority. Rubric included at the end of this handbook.

## **DISCIPLINE AND APPEALS**

Any teacher or staff employed by Valley View Elementary has the authority to hold a student accountable for their behavior: before or after school, during school sponsored activities, or during intermission or recess.

For the purposes of the District's policies relating to corrective action or punishment:

1. Discipline constitutes corrective action for unacceptable behaviors exhibited by student. Discipline may include brief exclusions from a class for not more than the remainder of the class period, and exclusion from any other type of activity conducted by or for the District. Discipline shall not adversely affect academic grades as long as all required work is performed.
2. Suspension is the removal from school or individual classes for a specific period of time, after which the student has the right to return. The Principal or Supervising Teacher has the right to suspend.
3. Expulsion is the removal from school. Only the Board has the authority to expel.

Any parent or student who is aggrieved by the imposition of discipline shall have the right to an informal conference with the Supervising Teacher for the purpose of resolving the grievance.

### **CODE OF CONDUCT**

**We ask that you discuss with your children the importance of and need for good behavior and a good attitude while at school. We will not tolerate fighting, disrespect towards others, obscene language, or destruction of school property.**

**Responsible Choices = Responsible Behavior  
Think before Acting!!**

### **VIDEO SURVEILLANCE**

Valley View School uses video camera surveillance OUTSIDE ONLY on District property to ensure the health, welfare and safety of all staff, students and visitors and to minimize vandalism.

### **SPECIAL EDUCATION**

Valley View School provides Special Education and counseling services for preschool and school age children in the district. These services may be rendered through the procedures for identification and screening as determined by the district. Feel free to contact the school for information about the district's Special Education services.

### **PARENT VOLUNTEERS**

We welcome all parents who wish to volunteer their services to our school. Please contact your child's teacher if you are interested. All visitors and volunteers must sign in with the teacher.

### **PARENT-TEACHER ORGANIZATION**

Our school has an active PTO. All parents are welcome to join. The more involvement we have from parents the better job we can do for our children. Please participate in our organization. Please Contact Tanya McAllister at 241-1436 for more information. Meetings will be held on the third Tuesday of every month at 4:00p.m.

## **FUND- RAISING BY SCHOOL SUPPORT GROUPS**

Fund-raising by school support groups such as booster clubs, parent councils and the like are considered a usual and desirable part of the function of such groups. The specific fund-raising activities must be approved in advance by the Board of Trustees.

The Board of Trustees shall approve all expenditures of such funds. All such funds raised by school adjunct groups to be used for the direct or indirect support of school programs.

These fund-raising activities must conform to the following guidelines:

1. If the fund-raising activity involves students or the school, the fund-raising must be approved by the Board of Trustees.
2. The fund-raising activity must not interfere with the educational program.
3. Any student participation must be purely voluntary.
4. The number of fund-raising activities in any school should be limited to a few each year.
5. The purpose of the fund-raising effort must be well publicized to parents and other citizens.
6. The fund-raising activity must be such it is not likely to create a poor image for the school support group or the District.
7. If a license or permit is required by local or state agencies for the fund-raising activity, the license or permit must be obtained in advance by the school support group.

## **PARENT-TEACHER COMMUNICATION**

Communication between the home and the school is crucial for you child's attitude and progress in school. Your attendance at any function where your child performs reassures him/her of the worth of what he/she is doing and acknowledges that effort. Please feel free to call Valley View School to schedule an appointment to talk to your child's teacher to visit or address an issue. The best times to meet with the teachers are: 7:30-8:00 a.m. or right after school releases for that grade level. K-2 students release at 3:00 pm, 3-6 students at 4:05 pm.

**Spontaneous confrontations between parents and teachers are not permitted. If the parent & teacher cannot resolve the problem, please contact the County Superintendent Carolyn Hall at 883-7262 and/or a member of the Board of Trustees. Justin Fisher is the board chairman; he can be reached at 270-7590: evenings only and NO later than 7:30 pm.**

## **TITLE I PROGRAM PARTICIPATION**

Valley View School has a school wide Title I program that offers tutoring services for any needy student. To assure that parents are involved in the educational process for their children in the school Title I program, the following steps will be completed: 1) Letters will be sent to parents/guardians informing them that their child has been selected for the Title I reading/language arts and/or mathematics program. Included in the letter will be a parent/guardian sign-off indicating that they accept or decline the service, 2) Parents/guardians will be informed about their child's educational program, and the instructional plan will be discussed with them.

### **SEXUAL HARASSMENT/INTIMIDATION**

The Valley View Public School is committed to a positive and productive working and learning environment free from discrimination. Discrimination adversely affects morale and interferes with the employees and students ability to work and learn. The District prohibits sexual harassment or intimidation of its employees or students, whether committed by a co-worker, supervisor, subordinate, contractor, volunteer or student, and finds such behavior just cause for disciplinary action. The District will not tolerate such behavior between members of the same or opposite sex. The District will take prompt, effective and remedial action on complaints, grievances, and reports of sexual harassment or intimidation (including informal reports of inappropriate sexual or gender-directed conduct), which comes to the attention of the District. Gale Decker, Lake County Superintendent is the Districts Sexual Harassment Representative.

### **EQUITABLE PARTICIPATION**

Valley View School District #35 will serve the needs of all students. To fulfill this, Valley View recognizes that there are barriers to high student performance.

- Poverty and social barriers
- Changes in family structure and employment needs
- Isolation of small schools in rural settings
- Inadequate staff and staff training in rural setting
- Physical barriers to participation
- Gender bias differences in cultural background

To overcome these barriers the 5 Year Comprehensive and School Wide Plan has identified several goals and objectives to ensure that all students achieve proficiency. You may request to review the plan in detail.

All students, teachers and other beneficiaries of the districts programs are ensured equal opportunity to participate in those programs. All teachers will equally benefit from professional development opportunities. Valley View is dedicated to the education of all students and professional development of all staff.

### **SCHOOL SAFETY PLAN**

Valley View School has a board adopted School Safety Plan. The plan will be implemented when weather related, natural disasters or human caused emergencies threaten operation of the school. The dismissal of students from the school shall be governed by the emergency procedures outlined in the plan. During an emergency, students may be released only to the parent, guardian or other adult named on the student's emergency release document. **THERE SHALL BE NO EXPEPTIONS TO THIS POLICY.** Copies of this plan are available at the school district office. ***Proof of identification may be asked, if necessary.***



## SMARTER BALANCE TESTING WINDOW

The Federal Government mandates that all Montana students be tested in reading, math and science for proficiency under the No Child Left Behind Act. Montana's test window dates are to be determined and usually occur in March or April. All Valley View students in grades 3-6 will be tested during this window.

## NOTIFICATION OF RIGHTS UNDER FERPA

The Family Education Rights and Privacy Act (FERPA), a Federal law, requires that Valley View School with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's educational records. However, Valley View School may disclose appropriately designated "directory information" without written consent, unless you have advised the school to the contrary. Directory information is information that is generally not considered harmful or an invasion of privacy, if released.

If you do not want Valley View School to disclose the directory information from your child's educational records without your prior written consent, you must notify the school in writing. Valley View School has designated the following information as "directory information".

- **Student's name**
- **Address**
- **Photograph**
- **Date and place of birth**
- **Grade level**
- **State student identification number**
- **Dates of attendance**

FERPA also affords parents/guardians the right to inspect and review all educational records of their child. The parents/guardians of a student have the right to challenge in a hearing the content of any educational records which the parent/guardian believes to be inaccurate, misleading or otherwise in violation of a student's rights.

## COMMUNICABLE DISEASE POLICY

Valley View School contracts with the Lake County Public Health Nurse to protect your children. Because infection and disease are easily transmitted in schools, we offer the following guidelines for attendance:

**Fever:** *A temperature of 100 degrees or greater means you child is fighting an infection. Please keep him/her out of school until the temperature is less than 99 degrees for one day, and he/she is feeling well.*

**Strep Throat / Pink Eye / Impetigo:** With a diagnosis of one of these, your child should be out of school for a minimum for 24 hours after beginning treatment with antibiotics.

**Vomiting / Diarrhea:** *If your child has vomited or had diarrhea two or more times (during the night or early morning) he/she should stay home for the day.*

**Head Lice:** Children with live head lice need to be treated with a lice shampoo/rinse and the eggs removed before they can return to school. Repeated cases of head lice will be referred to the Public Health Nurse or Tribal Health Nurse for follow-up.

**Chickenpox:** Children diagnosed with chickenpox need to be out of school until the skin lesions are dry or crusted (usually six days after the onset of the rash). An immunization is now available to prevent Chickenpox.

**Respiratory Illness:** If your child has a cold or bronchitis, he/she is welcome to attend as long as he/she feels well enough to participate. However, with a frequent cough or dripping nose, he/she may desire to stay home until those symptoms subside.

## SCHOOL LIBRARY POLICIES

**Checkout:** Because being a responsible library patron is important, the students' privileges will increase as they learn their library responsibilities and come to understand the role that the library plays in the learning process. Therefore, kindergarten and first grade students may check out one book during the first semester of school. Starting with the second semester, at the librarian's discretion, these students may be allowed to check out two library books during the duration of the school year. Second and third grade students may check out up to two books at a time, while the fourth through sixth grade students may check out as many as three books at a time. All materials are checked out for two weeks, but may be renewed at the end of that time, if needed.

Borrowers assume responsibility for the materials once they are checked out of the library.

**Fines:** If an item becomes overdue, the library will make an effort to retrieve the item without the need of fines. After a one week grace period a letter will be sent out to the parent or guardian of a student who has an overdue book. If the item/s is/are not returned within a week, another letter will be sent home alerting parents that a fine of \$.25 per week is beginning to accrue. While a student has any material overdue, NO other materials will be checked out to him/her. Once the fines have been paid, the student's borrowing privileges will be reinstated.

(Items checked out to the community will be assessed a higher fine of \$.10 per book per day as well as a fine of \$.50 if a notice is mailed out to the patron. Unpaid fees will also result in a loss of borrowing privileges for the community patron.)

**Lost or Damaged Items:** Borrowers are responsible for library materials once the item is checked out to them, it is important that the borrower safeguards the materials from damage or loss, and that the items are returned in a timely manner. All borrowers who utilize the Valley View Library will be subject to fines or fees for late, damaged or lost items and will therefore accept complete responsibility for said fines or fees.

If an item is damaged, the borrower will be assessed a fine for repairing the item, if it can be successfully repaired; the borrower is also ultimately responsible for the replacement cost of the item if it is damaged too severely to allow for its repair. If it is discovered that a borrower has purposely damaged library materials in any way, their library privileges will be terminated.

In addition to the replacement cost borrowers will be responsible for a \$2.00 processing fee for replacing any lost item. If the borrower pays for a lost item that is later found and returned to the library, the borrower will receive a refund for the total amount paid to replace the item - **if the item has not been reordered**. If the item has been reordered, the patron will be entitled to own the "lost" item.

### FIELD TRIPS

The District recognizes that field trips, when used as a device for teaching and learning integral to the curriculum, are an educationally sound and important ingredient in the instructional program of the schools. Such trips can supplement and enrich classroom procedures by providing learning experiences in an environment beyond the classroom. The District also recognizes that field trips may result in lost learning opportunities in missed classes. Trustees do therefore endorse the use of field trips when the educational objectives achieved by the trip clearly outweigh any lost learning opportunities. The Supervising Teacher has the authority to approve day field trips within Lake County.

Each field trip must be integrated with the curriculum and coordinated with classroom activities that enhance its usefulness.

Overnight field trips require Board approval.

Day Field Trips:

1. Field Trip permission slips will be sent home prior to each trip and must be returned complete for each student.
2. Valley View does not have a bus. Parent volunteer drivers will be needed and field trip waiver forms and verification of insurance will be required.

## INTERNET USE AT SCHOOL

### Acceptable Use of Computers

New technologies are shifting the ways that information may be accessed, communicated and transferred. Those changes may also alter instruction and student learning. Valley View School offers students access to the electronic information highway and the Internet.

### Rules and Responsibilities

Students are responsible for good behavior on school computers, just as they are in a classroom or school hallway. Communications via computer are often public in nature. General school rules for behavior and communications apply.

Internet access is provided for students to conduct research and communicate with others in relation to schoolwork. Access to the Internet is given to students who agree to act in a considerate and responsible manner. Parents may request their students not use the Internet.

- Be polite. Do not write or send abusive messages.
- Use appropriate language. Do not swear, use vulgarities or any other inappropriate language.
- Transmission of obscene materials is prohibited. Sending or receiving offensive messages or pictures from any source will result in immediate suspension of privileges.
- Do not reveal the personal address or phone number of yourself or other students.
- Electronic mail is not guaranteed to be private. People who operate the system do have access to all mail. Inappropriate messages can result in suspension of privileges.
- Do not use the network in such a way that would disrupt the use of the network by other users.
- Vandalism - any malicious attempt to harm or destroy data of another user will not be tolerated. Any questionable action will result in cancellation of user privileges.

Violation of any of the above-mentioned rules and responsibilities will result in a loss of access and may result in other disciplinary or legal actions.

### ***Notice of School-wide Title I Program Eligibility***

Valley View School has qualified to receive federal funds under the *No Child Left Behind Act of 2001, Title I, Part A*, for the 2016-2017 school year. Our school is eligible for the following:

**School-wide Title I Program.** Schools may consolidate and use funds under Title I, together with other federal, state, and local funds, in order to upgrade the entire educational program in schools in which not less than 40% of the children enrolled are from low-income families.

We look forward to your involvement in school activities and your child's education. You will receive notices and information throughout the school year to keep you informed about the progress of your child and the status of the school in making progress toward helping all children meet high academic standards. We also look forward to your attendance at school meetings when we will discuss the development, revision and implementation of our School-wide Program Plan.

You are an important partner in our effort to provide the best education possible for your child. Please call the school if you have any questions or would like additional information related to Valley View's Title I Program.

### ***Right to Request Teacher Qualifications***

Because Valley View School receives federal funds for Title I programs that are part of the *No Child Left Behind Act of 2001*, you have the right to request information regarding the professional qualifications of your child's classroom teacher. If you request this information, the school will provide you with the following as soon as possible:

- a. if the teacher has met state licensing requirements for the grade level and subjects in which the teacher is providing instruction;
  - b. if state licensing requirements have been waived for the teacher on a temporary basis;
  - c. the type of college degree major of the teacher and the field of discipline for any graduate degree or certificate; and
  - d. if your child is receiving Title I services from paraprofessionals and, if so, his/her qualifications.
- If you would like to request this information, please contact Valley View School.

### ***Annual Principal Verification of Highly Qualified Staff Requirements***

Our school qualifies for Title I *Elementary and Secondary Education Act (ESEA)* funding under the federal *No Child Left Behind Act (NCLB) of 2001*. This Act requires that teachers and paraprofessionals meet specific requirements that qualify them as "highly qualified."

This annual public notice is verification of highly qualified staff at our school for the 2016-2017 school year. All certified teachers at our school meet the definition of "highly qualified," and all paraprofessionals whose salaries are paid with Title I funds also meet the definition of "highly qualified."

Copies of this verification are maintained at the school, and upon request, are made available to any member of the community.

### Valley View Elementary Behavior Rubric

General Misbehavior	Verbal Bullying	Non-Verbal Bullying	Physical Bullying	Consequence Levels
LEVEL ONE				
Classroom misconduct	Gossiping/spreading rumors	Dirty looks	Pushing/shoving	First offense:
Playground misconduct	Teasing about possessions, clothes, looks, etc.	Holding nose or other insulting gestures	Taking small items from others	Warning
Insubordination	Calling names	Passive/aggressive behaviors such as ignoring	Making threatening gestures	Recess Detention
Disrespectful actions	Passive/aggressive behavior such as ignoring	Excluding someone from a group		Second offense:
Inappropriate language		Hiding items from others		Student-teacher confence
Habitually unprepared for class				Phone call home
Lying				Third offense:
				Chronic level one behavior
LEVEL TWO				
Harassment	Ostracizing using notes of email	Defacing property	Threatening physical harm	First offense:
Rough play	Posting slander in public places	Playing mean tricks to embarrass someone else	Starting fights	Phone call home
Physical or verbal assault on another student	Harassment Harassing with phone calls	Damaging property	Scratching or biting Tripping or causing a fall	Out of school suspension
Damage or destruction of school property	Insulting size, intelligence, race, ability religion, gender, family, disability, or sexual orientation	Stealing Chronic level one behavior	Minor assault-hitting/kicking Chronic level one behavior	Second offense Parent-Teacher Conference Behavior Contract
Illegal trespass				Out of School suspension
Use of tobacco	Chronic level one behaviors			Third offense:
Truancy				Chronic level two behavior
Leaving school grounds				
Accessing inappropriate internet sites				
Chronic level one behavior				
LEVEL THREE				
Theft	Enforcing total group exclusion against someone by threatening others if they don't comply	Destroying property	Making repeated or graphic threats	Subject to offense
Law violation		Arranging public humiliation	Practicing extortion	Parent-teacher conference to include supervising teacher
Use, sale, or possession of drugs or alcohol	Chronic level two behaviors	Graffiti Chronic level two behaviors	Threatening to keep someone silent Physical cruelty to any living thing	School Board meeting
Verbal or physical assault on a staff member			Repeated acts of violence Assaulting with a weapon	Out of school suspension Law enforcement contact
Fighting			Major physical assault	Expulsion
Possession of dangerous weapons			Chronic level two behaviors	
False reporting				
Chronic level two behavior				